



King's Theatre
209 St Georges Street,
Annapolis Royal, Nova Scotia, B0S 1A0

King's Theatre Facility Rental

Community Groups*

\$300 or 10% of gross ticket sales (whichever is greater). Daily rate = Facility rental for up to 6 hrs		
\$30.00	Each additional hour	
\$18.00 per hour	House Technician ** (Mandatory)	3 hour minimum
\$18.00 per hour	House Manager. (Mandatory)	3 hour minimum
\$12.50 per hour	1 Box Office & 1 Concession Staff.	3 hour minimum
\$12.50 per hour	Stage hands	
\$9.50 per hour	Ushers	
\$75.00	Poster distribution (Digby-Greenwood)	

Semi-Professional Groups or Developing Artists

\$500 or 10% of gross ticket sales (whichever is greater). Daily rate = Facility rental for up to 6 hrs		
\$50.00	Each additional hour	
\$18.00 per hour	House Technician ** (Mandatory)	3 hour minimum
\$18.00 per hour	House Manager. (Mandatory)	3 hour minimum
\$12.50 per hour	1 Box Office & 1 Concession Staff (Mandatory)	3 hour minimum
\$12.50 per hour	Stage hands	
\$9.50 per hour	Ushers	
\$75.00	Poster distribution (Digby-Greenwood)	

Professional and Corporate Groups

\$750 or 10% of gross ticket sales (whichever is greater). Daily rate = Facility rental for up to 6 hrs		
\$75.00	Each additional hour	
\$18.00 per hour	House Technician ** (Mandatory)	3 hour minimum
\$18.00 per hour	House Manager. (Mandatory)	3 hour minimum
\$12.50 per hour	1 Box Office & 1 Concession Staff (Mandatory)	3 hour minimum
\$12.50 per hour	Stage hands	
\$9.50 per hour	Ushers	
\$75.00	Poster distribution (Digby-Greenwood)	

* Community Groups are defined as Volunteer Groups or regional community groups with no paid staff or members.

** Technician fees cover the cost of one "in house technician" as designated by King's Theatre General Manager; if another, other or additional technicians are required this will be negotiated on a "per show basis".

Rental fees include basic in-house sound & lights. Any extraordinary equipment required will be negotiated on a "per show basis".

Taxes and Charges

HST (if applicable)	15% of gross ticket sales
SOCAN	3% of gross ticket sales (except dramatic productions)
Administration	\$2.50 per ticket sold (including complimentary tickets or passes)
Credit Card Charges	3.5% fee for all credit card transactions (including credit card refunds)

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- All rental agreements are to be made with the King's Theatre General Manager.
- Building will be opened and closed by a member of King's Theatre staff or other responsible person, as approved by the King's Theatre manager.
- Renters of King's Theatre will be held responsible for any breakage or damages that occurs to the building, grounds, equipment or furnishings as a result of their use of the facilities. Renters will be responsible for the safe keeping of all consumables that they may have access to while using King's Theatre.
- No alterations, building or adjustments may be made to the stage area, backstage area, dressing (green) rooms or any other areas of King's Theatre without prior consent of the King's Theatre General Manager.
- Renters of King's Theatre shall comply with all applicable health and safety regulations, local ordinances, Fire Marshall and National Building Code Regulations.
- King's Theatre enforces a smoke-free environment in the building.
- King's Theatre will not be responsible for any loss or damage to personal or organizational property that may occur during the rental of King's Theatre.
- King's Theatre will not hold or store equipment, props, sets, costumes, etc. or other items longer than the duration of the rental, without prior consent of the General Manager.
- Renter agrees that they will leave the premises in the same condition as they found them and that if cleaners or repair people are required that cost will be passed on to the renter.
- Renters of King's Theatre will comply with the hours stated on the approved permit.
- All licenses, fees and taxes associated with the rental of the Theatre shall be the sole responsibility of the renter, except as outlined above.
- This agreement cannot be altered without the prior written consent of King's Theatre General Manager.
- A deposit equal to 30% of the rental price is required upon signing of this agreement and should be received by King's Theatre no later than 30 days prior to the rental date.

Specialized Equipment

Audio & Lighting Equipment	No charge, within our current capabilities.
Grand Piano	\$50.00 (plus tuning)
Digital Projector	\$75.00 per hour
Choir Risers	\$45.00 (3 risers)
Marley Dance Floor	\$20.00 per day (plus \$50.00 installation)
Rehearsal Rental Rates	\$45.00 per hour

Price Agreed upon: _____

(Staff costs will be calculated on an hourly basis and any additional costs will be added to this price.)

Date of Rental	Times of Rental	Additional Comments

Renter

King's Theatre

Date

Date